



AHE/AHC Workshop Agenda

Fernandina Beach, Florida

Component A	Communicating expectations
Component B	Training & Certification
Component C	Communication & Organization
Component D	Transferring Technical Skills
Component E	FDRP standards contention points

MONDAY

6:00 am - 7:15 am	Continental Breakfast	
7:30 am - 6:00 pm	Registration	
7:30 am - 8:30 am	Unassigned Room	Opening of Workshop Introduction of FDRP Staff: Bernard Martinage, John Bishop Agenda Presentation: Bernard Martinage
8:45 am - 11:45 pm		<ul style="list-style-type: none"> AHE Goals & Requirements. The Role of Learning Objectives.
11:45 pm - 12:45 pm		Lunch Break (Lunch Room)
12:45 pm - 17:00 pm		<ul style="list-style-type: none"> Fundamentals & Standards of Training. Roles & Responsibilities of the Trainer.
17:00 pm - 17:45 pm		Workshop Review & Discussion
		<ul style="list-style-type: none"> FDRP Methodology. Understanding "Skills".

TUESDAY

6:00 am - 7:30 am	Continental Breakfast	
7:30 am - 8:00 am	Unassigned Room	Opening of Workshop Review of Components completed in the previous sessions
8:00 am - 11:45 pm		<ul style="list-style-type: none"> The Role of Communication in the Training Process. True Interactive Teaching.
11:45 pm - 12:45 pm		Lunch Break (Lunch Room)
12:45 pm - 17:00 pm		<ul style="list-style-type: none"> Perfect Practice Makes Perfect. Teaching Principles and More.
17:00 pm - 18:30 pm		AHE Written Examination & Review
		<ul style="list-style-type: none"> Organizing and Promoting a Course. Using FDRP Lesson Plans.

WEDNESDAY

6:00 am - 7:30 am	Continental Breakfast			
7:30 am - 8:00 am	Unassigned Room	Opening of Workshop Review of Part II of Workshop: FDRP Standards Contention Point Bernard Martinage		
9:00 am - 12:00 pm		Equipment Handling & Identification	Table Setting & Styles of Service	General Practices Beer & Cocktails
				Wine Service & Wine Essentials
12:00 pm - 1:00 pm		Workshop Review & Discussion		

Florida AHE & AHC Workshop Travel Information

Airline Transportation

Your Airport Destination is Jacksonville International Airport (JAX).

Airport Transportation to Fernandina

For your travel between the Jacksonville International Airport and Amelia Island, we have a free option as well as a recommendation.



Free Airport Pickup

It is customary for FDRP to make a trip to the airport **in the afternoon of the Sunday** prior to the workshop. If you can manage to arrive Sunday, you can meet with the FDRP representative in the airport lobby, right after passing security. The van will leave the airport at 5:30pm to arrive on Amelia Island at 6:00pm. The representative will drop you off at the hotel, Inn or B&B of your choice.

Maximum six passenger capacity, please call FDRP ahead.

If your arrival time is outside of FDRP complimentary pickup . . .

We suggest the following car service:

8 Flags of Amelia Island,
904.415.0580 ask for Tami
www.8FlagsTransport.com



Hotel Accommodations

The workshop will be held in Fernandina Beach on Amelia Island. For your stay we recommend the Hampton Inn & Suites, a Harbor Front Hotel with all the amenities and comfort a business traveler requires.

19 South Second Street, Fernandina Beach, FL 32034
904.491.4911
www.HamptonInnAndSuitesAmeliaIsland.com

** We discourage using discount reservation systems (Hotel.com & the likes) because they do not offer refunds nor allow for dates changes.*

Single Bed



Harbor Front Location



Suite

